

OLC RECORD COPY

Destruction of file

*Entire Reg filed
Destruction of Records*

OLC 78-1644/1
30 May 1978

MEMORANDUM FOR:

[REDACTED]
Assistant General Counsel

STAT

FROM

:

[REDACTED]
Acting Chief, Coordination and Review Staff
Office of Legislative Counsel

STAT

SUBJECT : OLC Records Retention Requirements List

REFERENCE : Your Memo to OLC dtd 12 May 78

1. This is in response to your memorandum of 12 May 1978 concerning OLC records retention requirements lists.

2. I discussed this matter with [REDACTED] and we agreed that we continue the arrangement as now exists. We will provide Congressional letters on request as received and the names therein are to be added to our list. This is the only practical procedure at this time since the names are subject to extensive checks. This principally concerns the House Select Committee on Assassinations.

STAT

3. When document destruction is resumed on 31 December 1978 we will have by then identified those documents related to the HSCA investigation which are to be segregated and maintained. The remaining documents will be returned to files for such disposition as Agency regulations require.

STAT

Distribution:

Orig - Addressee

1 -

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1 - OLC Subject

1 - OLC Chron

OLC:PLC:jms (30 May 78)

STAT

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Approved For Release 2004/06/14 : CIA-RDP81M00980R000100010007-3

Approved For Release 2004/06/14 : CIA-RDP81M00980R000100010007-3

15 May 1978

RJK --

STAT Will you please look over
the attached memo and package from
[redacted] OGC, and give
STAT me your comments for the preparation
of a response. I don't know what is
behind [redacted] memo. It is my
understanding, and I believe yours,
that the only way OLC can handle this
requirement is to provide OGC copies
of the incoming requests from
STAT congressional committees as soon as
they are received. [redacted] has
been doing this and in fact sends him
copies immediately upon receipt.
I would propose that we confirm this
arrangement. Do you agree?

STAT Do you have any idea as to what
[redacted] wants us to do other than
providing copies of congressional
requests?

PLC

STAT

TRANSMITTAL SLIP		DATE
TO: Acting Legislative Counsel		
ROOM NO. 7D49	BUILDING Hqs	
REMARKS:		
<div style="border: 1px solid black; width: 150px; height: 80px; margin: 10px auto;"></div>		
FROM:		
ROOM NO.	BUILDING	EXTENSION